

**MINUTES OF THE REGULAR BOARD MEETING OF THE  
CORE EDUCATIONAL COOPERATIVE  
BOARD OF DIRECTORS  
THURSDAY, FEBRUARY 8, 2018**

President H. Mosterd called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 2:03 p.m. on Thursday, February 8, 2018, at CORE Educational Cooperative Office in Platte, SD.

Members present: Holly Mosterd (Burke), Joel Koskan (Colome), Chad Clites (Corsica-Stickney), Robert Wik (Gregory), Lisa Pazour (Kimball), Dale Larsch (Mt. Vernon), Jess Sondgeroth (Platte-Geddes), and Tonya Aldrich (Wessington Springs).

Members absent: Tina Westendorf (Armour), Rodney Faulhaber (Plankinton), Jim Munsen (White Lake), and Jim McGillvrey (Wolsey-Wessington)

Superintendents: Ryan Orrock (Colome), Scott Muckey (Corsica-Stickney), and Steve Randall (Plankinton).

Others present: Valerie Johnson (Director), Casey Bailey (Virtual School Director), and Catrina Brown (Business Manager).

**Additional Agenda Items**

The following items were added to the agenda: Executive Session for Personnel per SDCL 1-25-2 (1), Approve Pharmacy Technician Course Increase and Approve payment for CTE workday.

**Approve Agenda**

Motion Colome, seconded by Wessington Springs approving the agenda as amended. All members present voted aye. Motion carried.

**Approve Minutes from January 11, 2018 meeting**

Motion Platte-Geddes, seconded by Mt. Vernon approving the minutes of the regular meeting held on January 11, 2018. All members present voted aye. Motion carried.

**Approve Financial Reports**

Motion Wessington Springs, seconded by Kimball approving the report of cash transactions, revenue summary report and expenditure reports dated January 31, 2018. All members present voted aye. Motion carried.

**Approve Bills**

Motion Colome, seconded by Corsica-Stickney approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
230	BAILEY, CASEY	53 2226 000 334	VIRTUAL SCHOOL TRAVEL	\$ 57.12
231	BERGELEEN, LAURA	22 2159 000 640	SPEECH DUES - ASHA	\$ 225.00
232	BOYDEN, JENNIFER	22 2159 000 334	SPEECH TRAVEL	\$ 36.12
232	BOYDEN, JENNIFER	22 2159 000 340	SPEECH PHONE-JAN	\$ 20.00
232	BOYDEN, JENNIFER	22 2159 000 411	SPEECH SUPPLIES	\$ 26.00
233	BRINK, BOBBI	22 2159 000 340	SPEECH PHONE - DEC/JAN	\$ 40.00
233	BRINK, BOBBI	22 2159 000 411	SPEECH FINGERPRINT FEE	\$ 15.00
234	KLUNDT, JENNIFER	22 2159 000 340	SPEECH PHONE - JANUARY	\$ 20.00
234	KLUNDT, JENNIFER	22 2159 000 640	SPEECH DUES - ASHA	\$ 288.00
235	LARSON, ROXANN	22 2159 000 340	SPEECH PHONE	\$ 20.00
236	MID-DAKOTA TECHNOLOGIES	22 2227 000 319	TECH SERVICES	\$ 927.50
237	PALMER, NICOLE	22 2159 000 340	SPEECH PHONE - SEPT/JAN	\$ 100.00
237	PALMER, NICOLE	22 2159 000 411	SPEECH FINGERPRINT FEE	\$ 10.00
238	PETERS, KAREN	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$ 186.36
238	PETERS, KAREN	53 2226 000 340	VS PHONE-DEC	\$ 20.00
238	PETERS, KAREN	53 2226 000 334	VS TRAVEL	\$ 29.40
239	SHUMAKE, PAIGE	22 2172 000 340	OT PHONE	\$ 20.00
240	THOMAS, TAYLA	22 2159 000 340	SPEECH PHONE -JAN	\$ 20.00
241	WITT, TANIA	22 2159 000 413	SPEECH FULE - TANIA #16	\$ 35.30
514	BICKNER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 80.00
515	BREWER, LINDSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 240.00
516	BURKE GAZETTE, THE	22 2319 000 350	BOARD ADVERTISING; INV #117324	\$ 161.57
517	CHS FARMERS ALLIANCE	22 2549 000 321 003	OFFICE PROPANE	\$ 198.65
518	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$ 69.91

519	CUTLER, MARSHA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 960.00
520	FARMER'S STATE BANK	53 106	VIRTUAL SCHOOL CD	\$ 200,000.00
521	FIRST BANK & TRUST	53 2226 000 341	VIRTUAL SCHOOL POSTAGE	\$ 330.36
521	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$ 69.71
522	FOUBERG, JOHN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 2,000.00
523	HANSEN, ANDREA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 160.00
524	HARTLAND AUTOBODY LLC	22 2159 000 413	SPEECH WINDSHIELD - BOBBI #11	\$ 236.00
525	HILLMAN'S GAS & GARAGE	22 2159 000 413	SPEECH GAS - NICOLE #15	\$ 22.80
526	HOHN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 480.00
527	HONERMAN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 80.00
528	KARY, RACHEL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 160.00
529	KELLY'S AUTO PARTS	22 2159 000 413	SPEECH CAR REPAIR- JEN B #10	\$ 389.67
530	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 240.00
531	LARSON, ERIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 160.00
532	LAWLER AUTOMOTIVE INC	22 2149 000 413	PSYCH OIL CHANGE - JAYNE #5	\$ 28.33
533	MAIN STREET VARIETY	22 2149 000 411	PSYCH SUPPLIES-SCREENING	\$ 1.24
533	MAIN STREET VARIETY	22 2159 000 411	SPEECH SUPPLIES-SCREENING	\$ 1.25
533	MAIN STREET VARIETY	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$ 7.96
534	MID CENTRAL EDUCATIONAL COOP	10 2535 000 520	OFFICE LEASE PAYMENT - MARCH 18	\$ 500.00
535	MIDSTATE COMMUNICATIONS	22 2329 000 340	TELEPHONE SERVICES	\$ 234.88
536	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 800.00
537	MOHLING, CHARLOTTE	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 2,500.00
538	MOZE F. SANITATION	22 2549 000 323	GARBAGE PICKUP	\$ 54.00
539	NORTHWESTERN ENEGERY	22 2549 000 321 001	OFFICE ELECTRICITY	\$ 339.00
539	NORTHWESTERN ENEGERY	22 2549 000 321 001	SHED ELECTRICITY	\$ 10.00
540	PEARSON	22 2124 000 411	KTEA-3 WE LEVEL 3 BOOKLET FORM A	\$ 46.65
540	PEARSON	22 2124 000 411	KTEA-3 WE LEVEL 4 BOOKLET FORM A	\$ 31.10
540	PEARSON	22 2124 000 411	KTEA-3 RESPONSE BOOKLETS	\$ 277.80
540	PEARSON	22 2124 000 411	KTEA-3 WE LEVEL 2 BOOKLET FORM B	\$ 31.10
540	PEARSON	22 2124 000 411	KTEA-3 WE LEVEL 4 BOOKLET FORM B	\$ 15.55
540	PEARSON	22 2124 000 411	SHIPPING-ED EVALUATOR SUPPLIES	\$ 24.13
541	PLATTE FOOD CENTER	22 2319 000 411	BOARD SUPPLIES	\$ 23.18
542	POSTMASTER	22 2529 000 341	FISCAL POSTAGE-ENVELOPES	\$ 288.15
543	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 480.00
544	RAAK, CATHERINE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 800.00
545	RENKLY, SHANNON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 320.00
546	SD DIV OF CRIMINAL INVESTIGATION	22 2159 000 411	SPEECH FINGERPRINTS-PALMER	\$ 43.25
546	SD DIV OF CRIMINAL INVESTIGATION	22 2159 000 411	SPEECH FINGERPRINTS - BRINK	\$ 43.25
546	SD DIV OF CRIMINAL INVESTIGATION	22 2159 000 411	SPEECH FINGERPRINTS - KLUNDT	\$ 43.25
547	SIEGFRIED, JOSHUA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 160.00
548	THOMPSON, JULIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 160.00
549	TOM'S AUTO SERVICE	22 2159 000 413	SPEECH OIL CHANGE - JEN K #13	\$ 44.80
549	TOM'S AUTO SERVICE	22 2171 000 413	PT OIL CHANGE - KELLIE #14	\$ 58.53
550	TSCHUMPER, MARIO	22 2549 000 323	SNOW REMOVAL; INV #34	\$ 100.00
551	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL CHARGES	\$ 157.99
551	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL CHARGES	\$ 301.35
551	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL CHARGES	\$ 1,055.33

551	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL CHARGES	\$	340.36
551	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL CHARGES	\$	307.20
551	US BANK VOYAGER FLEET SYSTEMS	22 2124 000 413	ED EVAL FUEL CHARGES	\$	142.10
551	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	BIRTH TO THREE FUEL CHARGES	\$	142.09
552	VERIZON WIRELESS	53 2226 000 340	VIRTUAL SCHOOL PHONE	\$	94.33
552	VERIZON WIRELESS	22 2171 000 340	PT MIFI	\$	40.01
553	VOGT'S REPAIR	22 2159 000 413	SPEECH CAR REPAIR - JEN B #10	\$	87.10
554	WITT, KATE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	80.00
555	ZOOM VIDEO COMMUCATIONS	53 2226 000 411	VIRTUAL SCHOOL SUPPLIES	\$	49.95
555	ZOOM VIDEO COMMUCATIONS	22 2319 000 411	BOARD SUPPLIES	\$	49.95
<b>Report Total:</b>				\$	218,449.63

**Fund Totals:**

Fund 10	\$	500.00
Fund 12	\$	-
Fund 22	\$	7,244.44
Fund 53	\$	210,705.19

**Report Total: \$ 218,449.63**

All members present voted aye. Motion carried.

**Approve Farmer's State Bank in Parkston as Official Depository per SDCL 13-16-15**

Motion Kimball, seconded by Wessington Springs to approve Farmer's State Bank as an official depository and to put \$200,000.00 of Virtual School funds in a 15 month CD at the interest rate of 1.8%. All members present voted aye. Motion carried.

**Approve Signers for Farmer's State Bank per SDCL 13-18-2**

Motion Wessington Springs, seconded by Platte-Geddes to approve Holly Mosterd and Catrina Brown as signers for all Farmer's State Bank accounts. All members present voted aye. Motion carried.

**Approve Payment for Part Time Contracts and Board Payments**

Motion Mt. Vernon, seconded by Corsica-Stickney to pay the following part time contracts:

PAYROLL ITEMS THAT NEED APPROVAL BY THE GOVERNING BOARD		
February 8, 2018		
EMPLOYEE NAME	SERVICES	AMOUNT
Janet Maeschen	Part Time Testing Services and Travel - January 2018	\$225.84
<b>TOTAL TO BE APPROVED FOR FEBRUARY 20, 2018 PAYROLL</b>		<b>\$225.84</b>

All members present voted aye. Motion carried.

**Approve Disclosure of Potential Conflict of Interest per SDCL 3-23**

No conflict of interest waivers were presented.

**Virtual School Report**

No action taken.

**Approve Pharmacy Technician Course Increase**

Motion Kimball, seconded by Colome to increase the Pharmacy Technician course tuition to \$500 per semester. All members present voted aye. Motion carried.

**Approve payment for CTE workday**

Motion Platte-Geddes, seconded by Gregory to approve paying all Blackboard teachers \$100 plus mileage to attend the CTE workday. All members present voted aye. Motion carried.

**First reading of Amendment of Fiscal Policy SDCL 13-8-39**

The first reading of the amended fiscal policy was held per SDCL 13-8-39.

**Second Reading of Negotiations Policy Amendment per SDCL 13-8-39**

Motion Wessington Springs, seconded by Colome to approve the negotiations policy amendment. All members present voted aye. Motion carried.

**Discussion about Zoom Meetings**

No action taken.

**Executive Session for Personnel per SDCL 1-25-2 (1)**

Motion Wessington Springs, seconded by Mt. Vernon to enter into executive session at 2:37 p.m. to discuss personnel per SDCL 1-25-2(1). All members present voted aye. Motion carried.

President Holly Mosterd declared executive session closed at 2:54 p.m.

**Director's Report**

No action taken.

**Next Meeting:**

March 8, 2018 at 2:00 p.m. at the CORE Educational Cooperative in Platte, SD

**Adjourn**

Motion Wessington Springs, seconded by Colome to adjourn the meeting at 3:10 p.m. All members present voted aye. Motion carried.

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**President**\_\_\_\_\_  
**Business Manager**

<b>CORE Educational Cooperative</b>				
<b>Report of Cash Transactions</b>				
<b>January 31, 2018</b>				
<b>Fund Totals:</b>			<b>As of 12/31/2017</b>	<b>As of 1/31/18</b>
CORE Educational Cooperative:			\$ 194,137.42	\$ 216,460.57
DIAL Grant Writer:			\$ (5,812.51)	\$ -
DIAL Virtual School:			\$ 349,830.20	\$ 332,479.35
			<b>\$ 538,155.11</b>	<b>\$ 548,939.92</b>
<b>Beginning Balance 1/01/2018:</b>				<b>\$ 538,155.11</b>
<b>Receipts:</b>				
	Fund 10 (General Fund)			\$ -
	Fund 12 (Grant Writer)			\$ 9,773.59
	Fund 22 (Special Ed)			\$ 142,409.65
	Fund 53 (Virtual School)			\$ 3,414.05
		<b>Total Receipts:</b>		<b>\$ 155,597.29</b>
<b>Void Check:</b>				
	Sandy Nightingale (Check #190) (Fund 53)			\$ 200.00
		<b>Total Void Checks:</b>		<b>\$ 200.00</b>
<b>Expenditures:</b>				
	Fund 10 (General Fund)			\$ 500.00
	Fund 12 (Grant Writer)			\$ -
	Fund 22 (Special Ed)			\$ 6,298.12
	Fund 53 (Virtual School)			\$ 11,994.23
		<b>Total Expenditures:</b>		<b>\$ 18,792.35</b>
<b>Automatic Withdraw:</b>	ACH Monthly Payment (Fund 22)			\$ 10.00
		<b>Total Automatic Withdraw:</b>		<b>\$ 10.00</b>
<b>Payroll:</b>				
	Fund 12 (Grant Writer)			\$ 3,961.08
	Fund 22 (Special Ed)			\$ 113,278.38
	Fund 53 (Virtual School)			\$ 8,970.67
		<b>Total Payroll:</b>		<b>\$ 126,210.13</b>
<b>Ending Balance 01/31/2018</b>				<b>\$ 548,939.92</b>